## Des Moines-Polk County NeighborhoodLIFT Program Eligible Geography Lookup Instructions



## Polk County, IA

Navigate to the Polk County Assessor's property search web page via the following link: <a href="http://web.assess.co.polk.ia.us/cgi-bin/web/tt/infoqry.cgi?tt=home/index">http://web.assess.co.polk.ia.us/cgi-bin/web/tt/infoqry.cgi?tt=home/index</a>

Enter the property 'Street Address' in the first form field. Include the street direction (N, NE, SW etc.) and the street type (Ave., St., Rd. etc.). Click the gray 'Perform Search' button above the Street Address search box.

If the property is found in the Polk County Assessor's database, the 'Property Search Results' web page opens with one or more rows of records. The first 'District/Parcel' column includes blue underlined links to additional property details including photos, dimensions, taxation and valuation data among other property characteristics. The property **IS** eligible for NeighborhoodLIFT financing.

If more than one property appears under the search results, scroll down the 'Address' column and click on the correct corresponding blue underlined link for the property or specific unit.

If the property address is not found in the Polk County Assessor's database, the 'Property Search Results' web page opens without any list of records, and the message: "0 Records" at the top in the search box. The property is **NOT** eligible for NeighborhoodLIFT financing.